



**BHARAT SANCHAR NIGAM LIMITED**

(A Govt. of India Enterprise)

Office of the Chief General Manager, Telecommunications,  
Telangana Telecom Circle, Door Sanchar Bhavan, Hyderabad –500001.

No. TT/CA-1/Pension / Genl. corr/ 2018-19/ 2 Dated at Hyderabad the 20-08-2018

To

The DGM(F&A), O/o PGMT, Hyderabad.

The DGM ( F & A ) / IFAs of all the SSAs in Telangana Telecom Circle,

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Sub: Review and settlement of all pension cases in TT Circle -Reg.

Ref :1. No. TT/CA-1/Pension /2016-18/ 22 dated at Hyderabad the 08-08-2018.

2. No. TT/CA-1/Pension /2016-18/ 23 dated at Hyderabad the 16-08-2018.

(available on Telangana Intranet).

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Kindly refer to this office letters cited above on the subject wherein it was requested to settle all pension cases and submit the status of work reports on superannuation pension, family pension and voluntary retirement cases through mail id :[aoca1co@gmail.com](mailto:aoca1co@gmail.com) before 5<sup>th</sup> of the following month.

On review the status of work reports received from the SSAs/Units for the month of July 2018, it is observed that the SSAs/units have not submitted the pension papers to CCA within the stipulated time for settlement and intimating that the pension papers are not received from the officials/officers even for the current month of July 2018, particularly from Hyderabad Telecom District. It is the responsibility of the controlling officers/unit officers to serve the pension papers within 8 months of their retirement and submit the same to CCA before 6 months of their retirement for processing and settlement of the cases as per the existing guide lines / instructions.

CCA office has bitterly complained that the pension papers are not received within the stipulated time of 6 months before retirement of officials / officers and requested this office to issue suitable instructions to the concerned SSAs /Units to avoid delay in settlement of pension cases.

In view of the above, it is requested to submit the pension papers within the stipulated time of 6 months period or at least 3 month before the retirement of the officials/officers to CCA with requisite full details to enable the CCA for processing the cases in time. If any difficulty in sending the pension papers to CCA in respect of HR issues , the same may please be brought to the notice of concerned HR/Admin sections immediately .

Contd.2

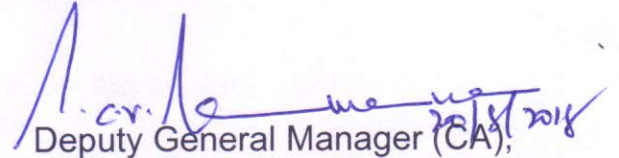
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If any delay in sending the papers to CCA in time , the responsibility will be laid with the unit officers/controlling officers since it attracts penal interest and complaints with pension Adalats.

As such, all precautions and care should be taken by the controlling officers/unit officers in settlement of pension cases in coordination with concerned HR/Admn sections to avoid complaints in pension Adalats and also audit objections in future for non settlement of the pension cases in time.

It is once again requested to submit the status of work reports on pension cases before 5<sup>th</sup> of the following month separately for superannuation pension, family pension and voluntary retirement pension cases in the prescribed formats without inviting any further reminders from this office since circle consolidated statement has to be submitted to HR/Admin sections before 10<sup>th</sup> of the following month.

All out efforts are to be made for maximum settlement of pension cases before "Pension Adalat " scheduled to be held on 18-09-2018 at CCA office, Kavadiguda Telephone Exchange compound , Kavadiguda, Hyderabad.

  
Deputy General Manager (CA),  
% CGMT, Telangana Telecom Circle,  
Hyderabad-500001.

Copy to :

- 1.The DGM ( F & A ) II, % CGMT, TT Circle , Hyderabad for information and requested to settle all the pending pension cases of TT Circle office immediately.
- 2.Sr.GM(F) %PGMT Hyderabad for kind information and necessary action please.