



**No. 2-1/2022/BSNL/RM-I/CFA/DoT Billing**

**Date: 18.03.2025**

To,

- 1) **CGMs & IFAs of all Territorial Telecom Circles, Metro TDs  
Bharat Sanchar Nigam Limited.**
- 2) **CGM IT Project Circle, Pune.**

Sub: **Claims receivable from DoT for telecom facilities provided to various DoT officers/officials (working/retired).**

Ref: This office letter even no. dated 20.12.2024.

In the recent review meeting held with DoT regarding claims receivable from DoT for Telecom Facilities provided to various DoT officers – both working and retired, BSNL was asked to provide PPOs against each retired officers' connection and Sanction memos against each working connection. In this regard, all Circles are requested to complete below activities on priority:-

**(A) Retired Category:**

PPO for DoT retired officers is not available in the CDR system. The PPOs may be collected from DoT retired officers and collected PPO data may be submitted to ITPC in below format for further updation in CDR system. The said activity is time bound and to be completed before 19-03-2025.

Format-A:

Circle	SSA	TEL_NO	ACCT NO	NAME	PPO NO.	PPO DATE	Remarks (If any)

**(B) Office / Working Category:**


The copy of Sanction memo received from CGCA office Delhi has been shared to Circles on IFA's mail id. The detail of shared sanction memos along with other details of telephone connections under respective categories needs to be submitted to ITPC for further updation in CDR system. The said activity is also time bound and needs to be completed by 20.03.2025.

Format-B:

Circle	SSA	TEL_NO	ACCT NO	NAME	Sanction no.	Sanction date	Remarks(If any)

ITPC to share required data to Circles for completing above activity. On receipt of above data from Circles, ITPC needs to ensure updation of same into CDR system and share the compliance to this office.

This is issued with the approval of the competent authority.

  
(Sunil Kumar)  
PGM (Finance) - CFA

**Copy to:**

1. Dir (CFA) / Dir (Fin), BSNL Board for kind information.
2. GM (IT-CFA) BSNL CO New Delhi for suitable action
3. PGM RN-CFA BSNL CO: for suitable action pl.