

निगम कार्यालय, कार्मिक शाखा  
चौथा तल, भारत संचार भवन,  
जनपथ, नई दिल्ली-110001  
Corporate Office, Personnel Branch  
4<sup>th</sup> Floor, Bharat Sanchar Bhavan,  
Janpath, New Delhi-110001



भारत संचार निगम लिमिटेड  
(भारत सरकार का उद्यम)  
BHARAT SANCHAR NIGAM LIMITED  
(A Government of India Enterprise)

No. BSNLCO-PERB/19(12)/2/2022-PERSI-Part (4)

Dated: 20.06.2025

To,

**All Heads of Telecom Circles/Metro Districts & Other Administrative Units  
All PGMs/Sr. GMs/GMs of BSNL CO New Delhi  
Bharat Sanchar Nigam Limited.**

**Subject:- Processing of e-APARs for "executive & non-executive" employees of BSNL, online through ESS-Portal for 'FY' 2024-25-regarding.**

Reference: 1. BSNLCO-PERB/ 19(12)/2/2022-PERSI-Part (4) dated 15.04.2025.  
2. BSNLCO-PERB/ 19(12)/2/2022-PERSI-Part (4) dated 16.05.2025

Kind reference is invited to this office letter dated 15.04.2025 vide which the timelines for processing of e-APARs for year 2024-25 was issued. Further this office vide letter dated 16.05.2025 extended the timeline for "Initiation & submission of self-appraisal" till 25.05.2025.

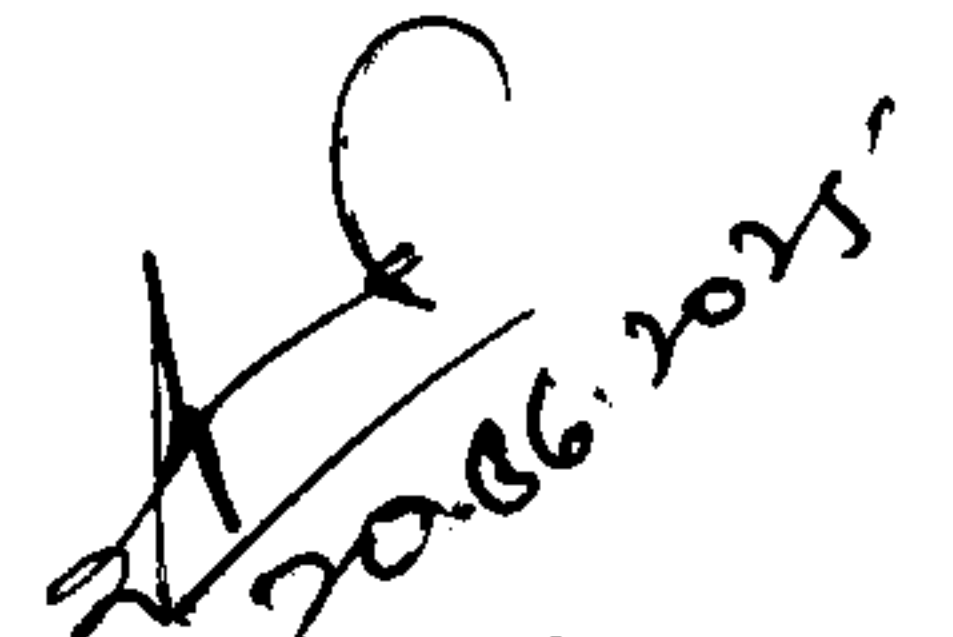
In continuation to this, the Revised Timeline Schedule for Completion of e-APAR of executive employees (for Reporting of Financial year 2024-25) is as under-

S. No.	eAPAR steps	Date
1	Submission of self-appraisal to the reporting officer	Upto 30.06.2025
2	Reporting of APARs	Upto 15.07.2025
3	Reviewing of APARs	Upto 31.07.2025

All executives and non-executives of BSNL are hereby advised to comply with the timelines for processing of e- APARs.

Further it is reiterated that there would be no further extension in this regard.

This issues with the approval of Competent Authority.

  
(G P Vishnoi)  
DGM (Pers.II)  
BSNL CO, New Delhi

Copy to: DGM (Pers.-ERP) for information and necessary action please.